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**SUZUKI YOUNG PERFORMERS OF ATLANTA  
STUDIO POLICIES 2015-2016**

**1. TUITION AND FEES**

- Fees will be \$1080 period beginning August 24th, 2015 and ending May 31, 2016. These fees cover a weekly 30-minute lesson, excluding one week each month, when, instead, the student will participate in a theory group and a group lesson.

Monthly tuition will be \$120, due by the 10<sup>th</sup> of each month. Tuition payments after the 10<sup>th</sup> of the month will need to be made in cash. Payments made in cash will be accepted without penalty until the 20<sup>th</sup> of the month, after which time they will incur a \$10.00 late fee as well.

- Entering students pay the first and last month's fee at the first lesson. This will be applied to your child's last month of lessons, provided teacher receives one month's advance notice.
- The Activity Fee for the year is \$60. Thirty dollars will be billed Sept. 1 and January 1. This will be used to fund the incentive program for the upcoming school year as well as gifts and awards presented at Graduation Recital, church and accompanist fees.

**2. PRIVATE LESSONS**

- Private lessons will take place at my home, 316 Lamont Drive, Decatur, 30030.
- Students ages 10 and under must have a parent present during private lessons. If a parent is unable to attend a lesson due to an unforeseen problem, the teacher will use the lesson time as a review session.
- Students should arrive promptly at scheduled lesson time, (ideally five minutes early) in order to receive a full lesson. Lessons will end at scheduled time.
- No food or drink is allowed in the studio.

### **3. GROUP LESSONS**

- Group lessons will usually take place on the Thursday of the first full week of the month. Please check the schedule handed out to you for changes.
- Group lessons will take place at the First Christian Church of Decatur, 601 W. Ponce de Leon, Decatur, 30030
- Schedule for the group lessons is as follows:

6:30-7:00 -- Tuning and Early Book 1  
7:00-7:30 -- Late Book 1  
7:30-8:05 -- Book 2 & 3  
8:05-8:30 -- Books 4 and up

### **4. THEORY LESSONS**

- Theory lessons will take place during the same week as the group at the First Christian Church of Decatur, 601 W. Ponce de Leon, Decatur, 30030. During that week there will be no private lessons.
- Theory lessons will last either 30, 45 minutes, or an hour, depending on the group.
- Parents need to be present, taking notes, at the lessons of children in levels 1, 2, and 3.
- Students must bring to theory some lined notebook paper, staff paper, and a sharpened pencil with eraser, as well as a two-pocket folder. Teacher will have those items available, at a cost of \$1 each, for those students who fail to come to class prepared.
- Siblings who are present during theory groups may sit quietly during the lesson in the theory room. Absolutely no running or walking in the church hallways is allowed.

### **5. SUMMER LESSONS**

- During the summer months, each student must attend a minimum of five half-hour lessons in order to hold a place in the fall. Those students taking 45-minute lessons during the year, will need to schedule five 45-minute lessons. Lessons may be "creatively scheduled" (if necessary, in 45-minute or 60-minute lessons) in order to plan for the necessary time.
- Tuition for summer lessons is due by the 10<sup>th</sup> of June for the total number of summer lessons taken during the summer. Summer payments made after the 10<sup>th</sup> of June will incur the same penalty fees listed above under the "Tuition and Fees" section.

- There will be no private lessons the month of August.
- Summer lessons may be canceled or re-scheduled if teacher is given at least a 24-hour notice. Missed lessons may not be made up. If a lesson is canceled during the last couple of weeks of summer lessons and no re-scheduling is possible, the tuition will not be reimbursed, unless the student has taken more than the minimum 5 lessons in the summer months.

## **6. HOLIDAYS AND VACATIONS**

- Your child will have no private lessons six days during the year. Most off-days will coincide with Dekalb County Schools vacations, but not all. You will be notified in advance which days are to be "off" days. Monthly tuition payments will remain the same during those months which have "off" days.

## **7. MAKEUP LESSONS**

- Makeup lessons can be arranged only in the event of the teacher's absence (except summer lessons, which can be made up with 24 hours advance notice). Illness, inclement weather, vacations, custody scheduling, school conflicts and closures, etc. are not eligible for make-ups.
- Parents are encouraged to swap lessons as necessary. You will receive a student schedule and parent directory for your convenience.
- Time lost from your child's lessons because of late arrival to the lesson cannot be made up.

## **8. GUESTS AND SIBLINGS AT PRIVATE LESSONS**

- Guests and siblings are welcome and encouraged to attend a student's private lessons. It is requested that they observe the lesson quietly, keeping talking to a minimum. Siblings and guests may, alternatively, wait in the back yard (but not in the front yard) until the completion of the lesson. Running, riding bikes, climbing trees, etc. is not permitted. Because of the possibility of injury associated with such activities, a "Release of Liability" form needs to be signed by all parents. Guests and siblings are not permitted in the rest of the house.

## **9. PARKING**

- Please park on the street in front of the house, not in the driveway.

## 10. DAILY PRACTICE REQUIREMENTS

- Minimum daily practice times are to be considered as official homework.

ages 4-5	15 minutes
ages 6-7	25 minutes
ages 8-9	35 minutes
ages 10-11	40 minutes
ages 12 up	45 minutes

## 11. RECITALS

- Recitals are considered an integral part of the Suzuki program. Therefore, attendance at all performing events is mandatory unless the student is ill or out of town.
- All students will not perform at all recitals; parents will be notified ahead of time of upcoming events so that schedules may be planned accordingly.

## 12. AWARDS PROGRAM

- An incentive program will be in effect which is designed to encourage students to perform regularly in both formal and informal settings and to reward consistent practice, as well as concert viewing and attendance.
- Awards will always be presented at group lessons or at graduation recital.

## 13. GRADUATION RECITAL

- Students who have completed one of the Suzuki books during the year will be required to participate in the Graduation Recital in order to obtain their Graduation Certificate.
- A CD or DVD of all the pieces in the particular book the student is graduating from must be done by the student and approved by the teacher prior to the Graduation Recital.

## 14. UNIFORMS

- The formal uniform for the group is as follows:
  - BOYS: Black slacks, white oxford shirts (long or short sleeve)  
black socks and black shoes.
  - GIRLS: Black skirt (knee length or full length, no minis) or pants  
white blouse with collar (long or short sleeve)  
black socks or tights, black shoes. **No flip-flops.**

## **15. CONCERT ATTENDANCE REQUIREMENTS**

- Each student is required to attend four live musical performances during the year. Any musical group is acceptable. A one-paragraph summary of the event needs to be turned in to the teacher immediately after the concert, with the program attached.
- One of the four concert may be one in which the student plays in, outside our group. For example, a youth orchestra, school orchestra, a theater orchestra, etc.

## **16. PARENTS LESSONS**

- New parents, or those who have not participated in a Parents Lesson previously, will be required to take a Parents Lesson session on the first week of scheduled lessons. Some of the topics covered will focus on the Suzuki philosophy, studio policies, and practice requirements. The class is required before a student can start lessons.

### **GROUP LESSON DATES FOR 2015-2016**

First Christian Church of Decatur  
601 W. Ponce de Leon, Decatur, 30030

These are all Thursday evenings from 6:30 - 8:30  
unless otherwise noted

September 3

October 8

November 5

December 10

January 7

February 4

March 10

April 7

May 5

Very Tentative Dates for Graduation Recital  
Saturday, May 14 or Sunday May 15  
Location and Time TBD